

Minutes of Meeting – Rehabilitation Taskforce

Meeting Called by	Humanity& Inclusion
Day/ Date	Thursday 03rd September 2020
Type of Meeting	Rehabilitation Task Force
Facilitator	Reham Shaheen- HI
Venue	Remote meeting via Skype
Agencies present	MoH PRU, ICRC, MSF CP, Medical Aid for Palestinians-UK (MAP-UK), Humanity and Inclusion (HI), Gaza Community Mental Health Program (GCMHP) & Disability Working Group (DWG)

45 minutes	Agenda item	Reham Shaheen- HI
Attachment: The updated ToR based on the discussion of the members		
Discussion	Review the RTF Terms of Reference	
<ul style="list-style-type: none"> ● The first draft of the ToR was reviewed with the members and all agreed on the objectives, key activities and sub tasks, in addition to the administrative issues and timeframe. ● 3 members (MSF-OCB, PMRS and Al Salama) couldn't join the meeting due to being engaged in the ad hoc virtual health cluster meeting, their feedback will be followed by the RTFC to finalize the ToR. ● There was no agreement at the first meeting on the co-chair of the TF, RTFC will check with the other actors who didn't participate in the meeting for self-candidate, in case non was interested in the current time; the RTF will continue a couple of months without co-chair and that in November there will be another round to choose the co-chair. ● There was a debate on the scope of TF intervention, if it will target the Trauma cases in general or to be limited to trauma cases related to emergency situation. The members reached an agreement after voting to target Trauma cases in general and to prioritize the ones related to emergency situation. 		
Action items	Person/organization responsible	Deadline
<ul style="list-style-type: none"> ● Follow up with the members who couldn't participate in the meeting their feedback on the ToR. 	Reham Shaheen-HI	14/09/2020

<ul style="list-style-type: none"> ● Follow the self-nomination for co-chairing the TF with the members who didn't participate in the meeting. ● Finalize the ToR based on the feedback of the participants who couldn't join the meeting. ● Create a shared folder on google drive and upload all the resources, protocols, MoM to be shared with the members. 		
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45 minutes	Agenda item	Reham Shaheen- HI
Attachment: The updated action plan based on the discussion of the members		
Discussion	Review the general action plan of the RTF activities	
<ul style="list-style-type: none"> ● The first draft of RTF general action plan was reviewed with the members and agreed on the key activities, sub activities, timeframe and responsibilities. ● The action plan will be updated by the members on a monthly basis in the meeting. ● RTFC will share activities of each month with the members to follow its implementation and follow its progress. ● Partners agreed that the data collection tools to be used by the members is the ones developed/ validated by HC coordination team (4W matrix and PAT) and analysis results to be shared with TWG and DWG to highlight the needs and gaps in rehabilitation services to trauma cases. 		
Action items	Person/organization responsible	Deadline
<ul style="list-style-type: none"> ● Collect the fact sheets issued by the members or other actors about the situation, needs, gaps in trauma care for trauma cases and upload it on the google drive. ● GCMHP to share the fact sheet developed by their organization on the Fact Sheet on the Mental Health Situation of the People Affected in the Great March of Return, May – December 2018 ● MoH PRH to share with RTFC the final version of PT management 	HI MOH PRU GCMH	20/09/2020

<p>protocol for LR issues to be shared with the member and follow its finalization with Emily.</p> <ul style="list-style-type: none"> ● MoH PRU will follow with ICRC the finalization of guideline of PT management of adults with LL amputation to be shared with the members. ● RTFC to discuss with the HC coordination team the access to HC tools. 		
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15 minutes	Agenda item	Reham Shaheen- HI
Attachment:		N/A
Discussion	AoB and date of the next meeting	
<ul style="list-style-type: none"> ● The members agreed to have the monthly meeting on the first Thursday of each month. ● The coming meeting is planned on 1/10/2020 using team's application, in case the situation didn't allow the face to face meetings. Agenda will be shared 1 week before the meeting. 		
Action items	Person/organization responsible	Deadline
<ul style="list-style-type: none"> ● Share the MoM ● Share he agenda of the coming meeting 	Reham Shaheen-HI	

For further information, please contact:

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