

Minutes of Meeting – Rehabilitation Taskforce

Meeting Called by	Humanity & Inclusion
Day/ Date	Tuesday 14 th Feb. 2023 11:00 am to 1:00 pm
Type of Meeting	Rehabilitation Task Force
Facilitator	Abeer Abu Seif – HI.
Venue	Al Wafa Medical Rehabilitation Hospital
Agencies present	MSFF, ALPC, ICRC, PRU-MoH, UNRWA, DWWT, PACF, HI, Al-Wafa, PRCS, NSR, DWG, WHO, PACF
Apologized Members	Hamad Hospital and MSF-OCP apologized due to workload and having external visitors/ missions.
Agenda	<p>Agenda</p> <ul style="list-style-type: none"> • Welcoming and quick update • Discuss the evaluation survey of 2022 RTF activities • Review together the ToR and the 2023 action plan • Update the capacity-building plan • Insights to track the RTF referrals • AOB

45 minutes	Agenda Item	Responsible
	Welcoming /registration/update from Al Wafa	
Update from Al Wafa	<ul style="list-style-type: none"> - General updates for the members and from - Welcoming; update with a presentation from Al Wafa colleagues regarding the rehab conference; they have the intention to lead a rehab conference throughout this year (their presentation is attached) - provide a clear vision regarding their rehab services; joined the RTF members with a tour of the hospital’s departments and showed them the new PT and OT equipment. 	
Other Main Findings		
<ul style="list-style-type: none"> ○ RTF coordinator discussed with the members the evaluation survey objective for the 2022 RTF activities so, they will contribute to update the survey questions. ○ All members agreed to update the ToR and the annual action plan for the 2023 year. ○ The members consent on the importance of continuing the capacity-building plan which will be updated by all for this year, all RTF members will contribute to update the capacity-building calendar. ○ All agree to keep using the referral form which was developed much earlier to track the referral among the RTF members. ○ The RTF representing committee will include MoH, WHO, and any other members who have the interest to join this committee. ○ The members agreed to add any other members based on their scope of providing rehab services plus their added value to the task force based on the ToR conditions. ○ The update of the mapping for all rehab service providers on the process ; will be shared with the RTF members by the end of Feb. for their update and input. 		
Discussion	AoB	

AoB:		
<ul style="list-style-type: none"> Agreed to activate and enhance coordination among all; the representative committee will perform visits for the inactive members. زيارة غزة للصحة النفسية. It was proposed to open the door to add new members to the RTF: there was a discussion with the participants to expand the number of RTF members. مبرة الرحمة Emphasize the importance of using the RTF referral form among the members 		
Action Points	Person/organization responsible	Deadline
<ul style="list-style-type: none"> All RTF members to contribute to the 2022 evaluation survey Update the TOR and the action plan. Capacity building plan along with the timeline update based on 2023 training plans Referrals tracking among all the RTF members (the referral form that will be used is attached please consider it for all your referrals among the RTF members); action point: all the members to share their admission criteria; Looking for ideas among the RTF members to enhance both the capacity building and the tracking of referrals (MoH will share with us their assessment results for their PT staff training needs); The committee for developing the rehab of SC injuries guideline will set another meeting and then will update the RTF members on their final product; The representative committee of the RTF members which includes WHO, MoH, and others will start their coordinated visits for inactive members from Feb. 2023 month. The RTF coordinator is to share all the documents which agreed to be updated by all Share the agenda of the coming meeting. 	<ul style="list-style-type: none"> All members All members All RTF members All the members <p>Any ideas from any member will be more than welcomed</p> <p>The SCI committee</p> <p>Abeer Abu Seif- RTFC</p>	<ul style="list-style-type: none"> 23 Feb 2023 28 Feb 2023 Before the next RTF meeting To be considered all the time <p>Soon</p> <p>ASAP</p>

For further information, please contact:

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